



Mercantile Exchange Nepal Limited
— Where the Nation Trades —
AN ISO 9001:2015 CERTIFIED EXCHANGE

DOCUMENTS TO BE SUBMITTED BY BROKER

- Application form along with photo of the Authorized Person
- Bio data of directors, Partners or Authorized representatives along with photos
- Letter of Undertaking
- Financial Credibility Certificate [FCC] letter provided by Bank on current account
- Proof of identity- copy of citizenship/passport/driving license- self certified
- Proof of address-utility bill/bank statement- self certified
- Proof of Bank Account Number of any of the MEX designated banks.
- Memorandum of Association & Article of Association
- Copy of latest filed income tax return if the company is registered for more than one year
- Resolution Authorizing the Institution to Apply for Brokership, Execution of CM/CH-Broker Agreement & Authorized Signatory
- Letter Authorizing the Authorized Person
- PAN/VAT Certificate- self certified
- Company Registration Certificate- self certified
- Specimen of Signature and Seal
- Registration Form for Exchange