



Mercantile Exchange Nepal Limited  
Where the Nation Trades  
AN ISO 9001:2008 CERTIFIED EXCHANGE

## DOCUMENTS TO BE SUBMITTED BY CLEARING MEMBER

- Application form along with photo of Authorized Person
- Bio data of directors, Partners or Authorized representatives along with photos
- Letter of Undertaking
- Financial Credibility Certificate [FCC] letter provided by Bank on current account
- Proof of identity- copy of citizenship/passport/driving license- self certified
- Proof of address-utility bill/bank statement- self certified
- Memorandum of Association & Article of Association
- Copy of latest filed income tax return if the company is registered for more than one year
- Resolution Authorizing the Institution to Apply for Clearing Membership, Execution of MEX-CM Agreement & MEX-MM Agreement, Authorized Signatory & to open Bank Accounts
- Letter Authorizing the Authorized Person
- PAN/VAT Certificate -self certified
- Net worth certificate as prescribed by exchange [certified by registered auditor]
- Company Registration Certificate -self certified
- Specimen of Signature and Seal